

**The Omaha Presbyterian Seminary Foundation**

**REQUEST FOR CONTINUING EDUCATION PROGRAM GRANT PAYMENT**

**Due on or before December 1<sup>st</sup> of the same year of the event.**

Date: \_\_\_\_\_

Event: \_\_\_\_\_

Date(s): \_\_\_\_\_

Location: \_\_\_\_\_

Number of Attendees: \_\_\_\_\_

**Amount Requested from OPSF** (Maximum is 50% of expenses): \$ \_\_\_\_\_

**Summary of Event Budget**

**INCOME**

Tuition & Fees \_\_\_\_\_

Grants \_\_\_\_\_

Presbytery Contribution(s) \_\_\_\_\_

Other \_\_\_\_\_

**Total** \$ \_\_\_\_\_

**EXPENSES**

Program / Speaker Fees \_\_\_\_\_

Food & Lodging / Travel \_\_\_\_\_

Other \_\_\_\_\_

**Total** \$ \_\_\_\_\_

Make check payable to: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Submitted by: \_\_\_\_\_

Title / Phone: \_\_\_\_\_